

**Re: Personal data privacy notice, pursuant to art. 13, EU Regulation no. 2016/679 – the “GENERAL DATA PROTECTION REGULATION” (hereinafter the “GDPR”) and Leg. Dec. 196/2003, as supplemented by Leg. Dec. 101/2018.**

This Privacy Notice is to inform you of the methods used by ITW TEST AND MEASUREMENT ITALIA S.R.L. (hereinafter, the “Company”) to process the personal data we collect from you through your Curriculum Vitae. Where not otherwise specified, all articles quoted refer to the Regulation indicated in the title.

### **1) Data Controller**

The Data Controller is the Company ITW TEST AND MEASUREMENT ITALIA S.R.L., with registered offices and operational headquarters in Via Airauda, 12 Pianezza (10044 - TO), VAT no. IT00468990015, in the person of Stefano Vergano, its legal representative.

### **2) Appointment of DPO (Data Protection Officer)**

The Data Controller, not falling under the cases listed in Art. 37 of the GDPR, nor those indicated in the various interpretations of the Italian Data Protection Authority, is not required to appoint a Data Protection Officer.

### **3) Subject of the processing**

The processing concerns identification and contact data (for example name, last name, academic qualification, address, telephone number, e-mail, academic and working curriculum, results achieved, certificates and other information that may appear in your Curriculum Vitae), hereinafter, “personal data”, provided by you in an application for employment with the Data Controller.

### **4) Purpose, lawful basis for processing and provision of personal data**

The purpose of the processing referred to in para 3 is to facilitate inclusion of your name in a selection process. Voluntary submission of your Curriculum Vitae is considered as specific authorization for said purpose, with the assurance that the Data Controller shall process the data it contains exclusively for said selection process. The processing is therefore lawful pursuant to Art. 6, subsection 1) letter b) and, with regard to any special category data present in your CV, pursuant to Art. 9, subsection 2), letter e) of the GDPR.

The provision of such data is entirely voluntary, however, the completeness of the data has a significant influence on the selection process.

### **5) Method of processing, duration of processing**

The personal data provided is subject to the operations indicated in Art. 4, n. 2) of the GDPR, and specifically: collection, registration, organization, storage, consulting, use, block, communication, deletion and destruction. Your personal data may be processed both manually and by automated means.

All data collected from you for this purpose will be kept in our archives for 3 years after completion of the selection process, if your application to the Data Controller is in reference to a specific position open with the Data Controller itself (unless otherwise indicated by yourself)

If the application to the Data Controller is in reference to a generic selection for an undefined position, your data will not be kept.

### **6) Access to the data**

Your data may be made available for the purposes referred to in para. 4) to employees and collaborators of the Data Controller, in their capacity as data processors and/or system administrators, or to third party companies or other entities (by way of example, credit institutions, professional studios, consultants, insurance companies for the provision of insurance services, etc.) that conduct certain operations on behalf of the Data Controller on an outsourcing basis, in their capacity as ex-

ternal data processors.

### **7) Communication of the data**

Without the need for explicit consent (pursuant to Art. 6 lett. b), c) of the GDPR), the Data Controller may communicate your data for the purposes referred to in para. 4) to Supervisory boards, Judicial authorities, insurance companies for the provision of insurance services, to the parent company ITW Inc. and companies of the ITW Ltd. Group, as well as to entities to which communication is mandated by law for said purposes. Such entities shall process the data in their capacity as independent data controllers. Your data will not be distributed.

### **8) Data transfer outside the EU**

Personal data provided under para 3) will be stored in electronic and/or hard copy format on servers and/or physical archives located at the offices of the Data Controller, within the European Union, and at data centers belonging to the parent company ITW Inc. in the United. of America, and at companies of the ITW Ltd. Group in the United Kingdom. It is hereby understood that the Data Controller, if necessary, shall have the faculty to move said archives and servers to other EU or non-EU states, for the use of Cloud services for example, or in the event certain data must be transferred to the ITW parent company in Glenview, Illinois, USA. In such an event the Data Controller hereby ensures that the transfer of data outside the EU shall take place in compliance with the applicable provisions of law, upon stipulation of the standard contractual clauses established by the European Commission.

### **9) Rights of the Data Subject**

As data subject, you have the rights referred to in articles 15, 16, 17, 18, 19, 20, 21 and 22 of the GDPR. In detail

- Right of access
- Right to rectification
- Right to erasure ('right to be forgotten')
- Right to restriction of processing
- Right to mandatory notification in the event of rectification or erasure of personal data or restriction of processing
- Right to data portability
- Right to object
- Rights related to Automated decision making, including profiling

### **10) Methods for the exercise of data subject rights**

You may exercise your rights at any time by sending:

- a registered letter addressed to the Data Controller, referred to in paragraph 1)
- an e-mail to [privacy@instron.com](mailto:privacy@instron.com)